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**Maritime Usage Licence (MUL)**

**Joint Application for Assignment**

**(Form MUL3)**

**Important information:**

Applicants are strongly advised to read the “Guidance Note for Applicants applying for a Maritime Usage Licence” before completing this application.

The application form and supporting documentation, including confirmation of payment of fee, must be submitted to [licence@mara.gov.ie](mailto:licence@mara.gov.ie).

Complete this form electronically using the free text and tick boxes provided, free text boxes will expand as required. Responses should, in so far as is possible, clearly and concisely address the information requested. Where appropriate, supporting documentation may be submitted for assessment, providing that any information relevant to the application is clearly referenced in the application form.

Before completing this form, the declaration and consent at the end of the application form should be read.

**Application Fee:**An application fee of EUR €500 applies for the assignment of a Maritime Usage Licence (MUL).

The application fee must be paid by Electronic Funds Transfer (EFT) to the Maritime Area Regulatory Authority (MARA).

MARA bank account details are provided upon request by email to [licence@mara.gov.ie](mailto:licence@mara.gov.ie)

Proof of application fee payment /confirmation of funds transfer must be provided with the application documentation.

Complete application documentation and fee must be submitted to [licence@mara.gov.ie](mailto:licence@mara.gov.ie).

**Privacy Policy:**

MARA may require applicants to provide certain personal data in order to carry out its legislative and administrative functions. MARA will treat all personal data that an applicant provides in accordance with MARA’s obligations under data protection legislation, including the Data Protection Act 2018 and the EU General Data Protection Regulation (GDPR). A Privacy Statement explaining how MARA, as the Data Controller, will process the personal data the applicant provides, how that information will be used and what rights the applicant may exercise in relation to its personal data, is available in this link: [Privacy Policy - MARA - The Maritime Regulator](https://www.maritimeregulator.ie/privacy/).

**Freedom of Information/Access to Information on the Environment**

MARA is a public body for the purposes of the Freedom of Information Act 2014, as amended (the “FOI Act”) and is also subject to the European Communities (Access to Information on the Environment) Regulations 2007-2018 (the “AIE Regulations”) and MARA may be required to disclose information and records provided by the applicant in response to a request made under the FOI Act and/or the AIE Regulations, subject to applicable exemptions. Where the applicant considers that any information supplied to MARA is commercially sensitive, confidential or otherwise exempt from disclosure under the FOI Act or the AIE Regulations, the applicant must clearly identify such information at the time. Notwithstanding this, the final decision on disclosure rests with MARA, in accordance with the applicable legislation. The applicant must, upon reasonable request and within a reasonable timeframe, provide all necessary assistance and cooperation to MARA in connection with any request for information made under the FOI Act and/or AIE Regulations.

**Confidential/Commercially Sensitive Information**

Applicants are asked to consider if any of the information supplied by them in their application to MARA is commercially sensitive and/or confidential. The applicant should clearly identify and separate the specific sections of their application containing such information. The applicant should specify the reasons for its confidentiality/sensitivity with regard to the FOI Act and/or AIE Regulations.

**Form MUL3 – MUL Joint Application for Assignment in accordance with**

**Section 124 of The MAP Act**

**Part 1 MUL Holder (Proposed Assignor) Details**

* 1. Holder (Proposed Assignor) Details

|  |  |
| --- | --- |
| The name and address should be of the legal or natural person that is the MUL Holder (proposed Assignor). | |
| Name of MUL Holder (not agent) |  |
| MUL Reference No. |  |
| Date of Issue of MUL |  |
| Holder Address: Where a legal person is the Holder of the MUL, these details must be as currently listed in the Companies Registration Office.  Where a non-profit entity, which is a registered charity, is the Holder of the MUL, these details must be as currently listed in the Register of Charitable Organisations. | |
| Address line 1 |  |
| Address line 2 |  |
| Address line 3 |  |
| City/Town |  |
| Eircode |  |
| Holder Email Address |  |
| If the Holder is a legal person, Company Registration Office Number.  A copy of the Certificate of Incorporation (certified copy provided by CRO) and a list of Directors must be provided as Attachment 1.1. |  |
| If the Holder is a non-profit entity, which is a registered charity, the Registered Charity Number |  |

Attachment 1.1 included (if required).

|  |
| --- |
| Yes  No  Not Applicable |

* 1. Authorised Contact Person for MUL Holder (proposed Assignor)

|  |  |
| --- | --- |
| The Authorised Contact Person will be the person that MARA will contact in relation to any aspect of the MUL Holder’s part in the Joint Assignment Application. The Authorised Contact Person can be a person within the Holder Organisation or a person (agent) nominated by the Holder | |
| Authorised Contact Name |  |
| Authorised Contact Position |  |
| Email |  |
| Telephone |  |

**Part 2 New Holder of the MUL / Proposed Assignee Details**

* 1. Proposed Assignee Details

|  |  |
| --- | --- |
| The name and address should be of the legal or natural person that is proposed to be the new MUL Holder (the proposed Assignee). | |
| Name Assignee (not agent) |  |
| Company/Organisation (if  Applicable) |  |
| Assignee Address: Where a legal person would be the Holder of the MUL, these details must be as currently listed in the Companies Registration Office.  Where a non-profit entity, which is a registered charity, would be the Holder of the MUL, these details must be as currently listed in the Register of Charitable Organisations. | |
| Address line 1 |  |
| Address line 2 |  |
| Address line 3 |  |
| City/Town |  |
| Eircode |  |
| Assignee Email Address |  |
| If the Assignee is a legal person, Company Registration Office Number.  A copy of the Certificate of Incorporation (certified copy provided by CRO) and a list of Directors must be provided as Attachment 2.1. |  |
| If the Assignee is a non-profit entity, which is a registered charity, the Registered Charity Number |  |

Attachment 2.1 included (if required).

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| --- |
| Yes  No  Not Applicable |

* 1. Authorised Contact Person for MUL Assignee

|  |  |
| --- | --- |
| The Authorised Contact Person will be the person that MARA will contact in relation to any aspect of the Proposed Assignee’s part in the Joint Assignment Application. The Authorised Contact Person can be a person within the Assignee Organisation, or a person (agent) nominated by the Assignee | |
| Authorised Contact Name |  |
| Authorised Contact Position |  |
| Email |  |
| Telephone |  |

**Part 3 Details of the MUL to be Assigned**

These details must be consistent with the determined Maritime Usage Licence.

* 1. Reference number of the MUL to be assigned.

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* 1. Maritime Usage/s under Schedule 7 of the MAP Act as permitted in the MUL - refer to the Particulars Schedule of the MUL.

|  |  |
| --- | --- |
| Permitted Maritime Usage under Schedule 7 of the MAP Act |  |

* 1. Details of the Licensed Area to be assigned – this must be as identified in Appendix 1 of the MUL.

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* 1. Term of the MUL – refer to Particulars Schedule of the MUL.

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* 1. Commencement Date of the Permitted Maritime Usage – provide details of the notice of commencement of permitted maritime usage as per Condition 4.1(ii) of the MUL.

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**Declaration and Consent**

We declare that all information provided with this application, including this completed form and all attachments confirmed as included in the application checklist, is correct at the time of submission and that we will notify MARA of any changes to this information that may arise during the application process. MARA may, by notice in writing given to the applicant, require the applicant to provide in the specified form, by affidavit or otherwise, such additional information in relation to any matter to which the application relates as MARA reasonably considers necessary to assist it to determine the application.

In applying for the assignment of the Maritime Usage Licence, the proposed Assignee is taking on the liability and responsibility for all legal obligations as detailed in the Maritime Usage Licence and as required by the MAP Act.

By submitting this application form, we agree that certain details provided may be published on MARA’s website and that the information provided in this form will be processed and retained by MARA and may be shared with bodies appropriate to assessing aspects of this application in furtherance of consideration of the granting of a MUL in accordance with the MAP Act.

This consent relates to this application and to any further information provided by us, or on our behalf, for the purposes of this application.

Name of Signatory for Assignor:

Position held:

Date:

Signed for and on behalf of the Assignor:

Name of Signatory for Assignee:

Position held:

Date:

Signed for and on behalf of the Assignee:

**Application Checklist**

Complete the below application checklist



|  |  |  |  |
| --- | --- | --- | --- |
| Section No. | Document | Required | Submitted |
| Application Form | | | |
| Part 1 | MUL Holder Details | Yes |  |
| Part 2 | Assignee Details | Yes |  |
| Part 3 | Details of the MUL to be Assigned | Yes |  |
| Declaration and Consent | Signed Declaration and Consent | Yes |  |
| Application Checklist | Application Checklist | Yes |  |
| Supporting Documentation | | | |
| 1.1 | Attachment 1.1 – Certificate of Incorporation and List of Directors of MUL Holder | Yes  (if applicable) |  |
| 2.1 | Attachment 2.1 – Certificate of Incorporation and List of Directors of Assignee | Yes  (if applicable) |  |
| 0.0 | Confirmation of Payment of Fee | Yes |  |



**Please return completed applications, by email, to:** [licence@mara.gov.ie](mailto:licence@mara.gov.ie)